

ALEXANDER HALL PAINTING SAFETY RULES

DOs & DON'Ts



1. DON'T eat or drink in the classroom. Never use any type of beverage container, such as a coffee cup, drinking glass, paper cup, soda bottle or pop can, for solvents or media.



2. DON'T use Pure Spirits of Gum Turpentine in Alexander Hall. Damar varnish, which contains turpentine, is also not allowed.



3. DO use approved solvents safely. These include Sansodor, Gamsol, and Grumtine in narrow mouth, capped, and labeled containers (labels available from studio manager). Such solvents may be used sparingly to thin paint. Solvent containers should be as small as possible to minimize evaporation. Cover solvents during breaks. These solvents must not be used for cleaning.



11. DO label all paints or liquids. Labels must include your name, name of liquid, and hazardous material information (labels are available from studio manager). Furthermore, a material safety data sheet (MSDS) must be on file in the departmental office for hazardous materials brought into the building.



10. DO use gloves and/or barrier cream on hands when appropriate.



15. DON'T use power sanders inside Alexander Hall. They may be used outside on the west end of porch near the bridge. A dust mask must be worn.



4. DON'T use the classroom sinks for paint clean-up; they are for hand-washing only. **Water-based** media may be cleaned from brushes in the sink in Rm127, given that the brushes are rinsed beforehand, or wiped with paper towel or rag. See #8 for paint disposal.



5. DO wear safety glasses in the woodshop at all times.

6. DO clean your work area thoroughly before class ends.

8. DO discard all used liquids containing paint, including oils, soaps, solvents, etc. in a black metal liquid waste drum. If your room does not have a liquid waste container, use one in a nearby room.



13. DO discard used rags, palette paper, and other materials with any kind of pigment, paint (including water-based paint), medium, or solvent on them in the red hazardous waste can. Notify the studio manager if the can needs to be emptied before scheduled service.

16. DO store paintings in provided racks. Remove projects from easels, open floor space, and classroom walls when classes other than your own are in session. Artworks, supplies, and other belongings should be removed from the classrooms at the end of each quarter.



18. DON'T work MDF (medium density fiberboard) in the Alexander Hall wood shop. Dust from this material is hazardous to breath.



7. DO use the following brush cleaning protocol: Remove excess paint by wiping brush with paper towel or rag. Complete cleaning with solvent sinks in dedicated washer rooms located behind room 127 on the first floor, and adjacent to CR3 on the second floor. To use the solvent sinks, follow all safety and operational information posted in the washer rooms. Be sure to run the exhaust fan while the washer room is in use.

9. DO store palettes in airtight containers in the palette cabinet. Palettes must not be stored anywhere else in the classroom, and they must be small enough to allow the palette cabinet door to close.

12. DON'T work with polyurethane, shellac, exterior adhesives, exterior industrial paints, or oil-based industrial paint in Alexander Hall. If an adhesive is used, such as Liquid Nails, it must be the kind for interior use (check label). Interior industrial latex paints are acceptable.



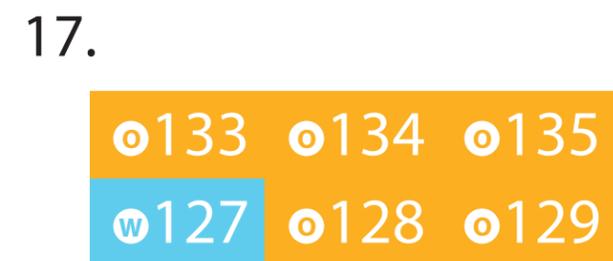
14. DON'T work with two-part epoxy resins or varnishes on SCAD property, including Alexander Hall porch. Furthermore, any work created off-site with epoxy resin or exterior industrial paint must be cured and free of pronounced off gassing before being brought onto SCAD property for a critique or other reasons.



20. DON'T smoke within twenty feet of Alexander entrance.



19. DON'T spray any substance inside Alexander Hall or on the front porch, including but not limited to paint, crystal clear, fixative, and gesso. Spraying may be done behind Alexander Hall (north side). This will prevent overspray onto parked cars and fumes at the entrance to the building.



17. DON'T use oil paint, water mixable oil paints, or solvent of any kind (other than water) in the water based media room (currently, Room 127).

21. DON'T attach bikes to the handicap ramp.

SPECIAL NOTE FOR GRADUATE STUDIOS: Rules above apply. Also for graduate students using oil-based primer, priming should not be done when classes are in session and only when coordinated with block mates.